



Seeking: Investment Advisory Committee Members

The Ottawa Food Bank

For over 35 years, the Ottawa Food Bank has been providing both fresh and non-perishable food, as well as goods such as diapers, toiletries, and cleaning supplies to the network of food bank member agencies across the city. Our vision; healthy, accessible, sustainable food for all.

Our Board of Directors

The Board of Directors for the Ottawa Food Bank is comprised of 11 volunteer directors. Three of these directors represent member agency food banks in the city. We have active standing Executive, Finance & Audit, and Governance & Nominating committees, as well as an active Ad-Hoc Building committee.

Investment Advisory Committee

Community response to the COVID-19 pandemic has been tremendous and the Ottawa Food Bank is fortunate to have received generous financial support from its donors during this unprecedented period. The level of financial contributions has led the Board of Directors to re-evaluate how the Ottawa Food Bank's financial reserves are protected and maintained, and to seek additional guidance regarding its investments and investment strategy.

We are currently in the process of establishing an Investment Advisory Committee which will act as a sub-committee of the Finance & Audit Committee. This committee will be asked to:

- Review and recommend updates to existing investment governance documents.
- Identify any gaps in documentation, and propose policies as required.
- Establish an investment strategy and plan for the Ottawa Food Bank's reserve funds.
- Evaluate alternative investment services providers.
- Recommend a process/framework to monitor and evaluate the Ottawa Food Bank's investment strategy going forward.
- Ensure we identify and comply with proper governance practices relating to investments.

We are seeking three to five (3-5) new Investment Advisory Committee members to support the Board of Directors and the Ottawa Food Bank on how best to act as excellent stewards of the funds which have been generously donated to the Ottawa Food Bank.

We believe having a diverse committee membership offers a breadth and depth of perspectives that ultimately enhance the performance of the Advisory Committee, the Board of Directors, and the Ottawa Food Bank. We value a diversity of abilities, experience, perspectives, education, and personal backgrounds.



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Commitment

It is important to consider whether you have the time and capacity to contribute to the Investment Advisory Committee's mandate before applying.

We expect that there will be an increased initial time commitment as the investment policies are refined, the investment advisors are evaluated, and the investments are set up. This foundational work will hopefully be completed in the fall. Beyond that, we expect that there may be a reduced mandate of reporting and evaluation.

More Information

For more information about the Ottawa Food Bank, please visit: ottawafoodbank.ca

For more information about the Board of Directors and Ottawa Food Bank staff team please visit: ottawafoodbank.ca/hunger-in-ottawa/about-us

Interested?

Please email board@ottawafoodbank.ca with your resume or c.v. attached.

Please indicate how you feel you would contribute to the Investment Advisory Committee and what you are hoping to get out of the experience.

Apply by August 15, 2021

The Ottawa Food Bank values diversity and encourages applications from individuals with disabilities, various racial/ethnic backgrounds, gender identities and sexual orientations.